

September 2006 – IS Availability Calendar

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1 All HR Payroll resp. on	2 All HR Payroll resp. on
3 All HR Payroll resp. on	4 All HR Payroll resp. on <u>Scheduled to be disabled @ 5pm</u> -Timekeepers, Semi/Monthly & Bi-weekly -HRMS Specialist -Faculty/Staff Reviewer	5 Time Keeper Resp. on @ 5am for: -semi/monthly pay period 8/25 – 9/9 -bi-weekly 8/30 – 9/12 <u>Out of System:</u> -HRMS Specialist -Faculty Staff Reviewer	6 All HR Payroll resp. on @ 5am	7 All HR Payroll resp. on	8 All HR Payroll resp. on <u>Scheduled to be disabled @ 5pm</u> -Timekeepers, Semi/Monthly & Bi-weekly -HRMS Specialist -Faculty/Staff Reviewer	9 Semi-Monthly PPE Time Keeper Resp. on @ 5am for: -semi/monthly pay period 8/25 – 9/9 -bi-weekly 8/30 – 9/12 <u>Out of System:</u> -HRMS Specialist -Faculty Staff Reviewer
10 <u>Out of System:</u> -HRMS Specialist -Faculty Staff Reviewer	11 <u>Out of System:</u> -HRMS Specialist -Faculty Staff Reviewer <u>Scheduled to be disabled @ 5pm</u> -Timekeepers, Semi/Monthly & Bi-weekly	12 Bi-weekly PPE Time Keeper Resp. on @ 5am for: -semi/monthly pay period 9/10 – 9/24 -bi-weekly 8/30 – 9/12 <u>Out of System:</u> -HRMS Specialist -Faculty Staff Reviewer	13 All HR Payroll resp. on @ 5am	14 All HR Payroll resp. on	15 All HR Payroll resp. on	16 All HR Payroll resp. on
17 All HR Payroll resp. on <u>Scheduled to be disabled @ 5pm</u> -Timekeepers, Semi/Monthly & Bi-weekly -HRMS Specialist -Faculty/Staff Reviewer	18 Time Keeper Resp. on @ 5am for: -semi/monthly pay period 9/10 – 9/24 -bi-weekly 9/13 – 9/26 <u>Out of System:</u> -HRMS Specialist -Faculty Staff Reviewer	19 All HR Payroll resp. on @ 5am	20 All HR Payroll resp. on	21 All HR Payroll resp. on	22 All HR Payroll resp. on <u>Scheduled to be disabled @ 5pm</u> -Timekeepers, Semi/Monthly & Bi-weekly -HRMS Specialist -Faculty/Staff	23 All HR Payroll resp. on @ 5am for: -semi/monthly pay period 9/10 – 9/24 -bi-weekly 9/13 – 9/26 <u>Out of System:</u> -HRMS Specialist -Faculty Staff Reviewer
24 Semi-Monthly & Monthly PPE <u>Out of System:</u> -HRMS Specialist -Faculty Staff Reviewer	25 <u>Out of System:</u> -HRMS Specialist -Faculty Staff Reviewer <u>Scheduled to be disabled @ 5pm</u> -Timekeepers, Semi/Monthly & Bi-weekly	26 Bi-weekly PPE Time Keeper Resp. on @ 5am for: -semi/monthly pay period 9/25 – 10/9 -bi-weekly 9/13 – 9/26 <u>Out of System:</u> -HRMS Specialist -Faculty Staff Reviewer	27 All HR Payroll resp. on @ 5am	28 All HR Payroll resp. on	29 All HR Payroll resp. on	30 All HR Payroll resp. on