

November 2006 – IS Availability Calendar

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 All HR Payroll resp. on	2 All HR Payroll resp. on	3 All HR Payroll resp. on	4 All HR Payroll resp. on
5 All HR Payroll resp. on	6 All HR Payroll resp. on	7 Bi-weekly PPE All HR Payroll resp. on	8 All HR Payroll resp. on	9 Semi-Monthly PPE All HR Payroll resp. on <u>Sched. to be disabled @ 5pm</u> -Timekeepers, Semi/Mnthly & Bi-weekly -HRMS Specialist -Faculty/Staff Reviewer	10 Time Keeper Resp. on @ 5am for: semi/monthly pay period 10/25-11/9 -bi-weekly 10/25-11/7 <u>Out of System:</u> -HRMS Specialist -Faculty Staff Rvwr <u>Sched. to be disabled @ 5pm</u> -Timekeepers, Semi/Mnthly & Bi-weekly	11 Time Keeper Resp. on @ 5am for: semi/monthly pay period 11/10-11/24 -bi-weekly 10/25-11/7 <u>All HR Payroll</u> resp. on @ 5 am
12 <u>All HR Payroll</u> resp on @ 5 am Sched. to be disabled @ 5pm -Timekeepers, Semi/Mnthly & Bi-weekly <u>- HRMS Specialist</u> -Faculty/Staff Reviewer	13 Time Keeper Resp. on @ 5am for: semi/monthly pay period 11/10-11/24 -bi-weekly 11/8-11/21 <u>Out of System:</u> -HRMS Specialist -Faculty Staff Rvwr	14 All HR Payroll resp. on @ 5am	15 All HR Payroll resp. on	16 All HR Payroll resp. on	17 All HR Payroll resp. on	18 All HR Payroll resp. on
19 All HR Payroll resp. on	20 All HR Payroll resp. on	21 Bi-weekly PPE All HR Payroll resp. on	22 All HR Payroll resp. on	23 All HR Payroll resp. on	24 Semi-Monthly & Monthly PPE All HR Payroll resp. on	25 All HR Payroll resp. on
26 All HR Payroll resp. on <u>Sched. to be disabled @ 5pm</u> -Timekeepers, Semi/Mnthly & Bi-weekly -HRMS Specialist -Faculty/Staff Reviewer	27 Time Keeper Resp. on @ 5am for: semi/monthly pay period 11/10-11/24 -bi-weekly 11/22-12/5 <u>Out of System:</u> -HRMS Specialist -Faculty Staff Rvwr <u>Sched. to be disabled @ 5pm</u> -Timekeepers, Semi/Mnthly & Bi-weekly	28 Time Keeper Resp. on @ 5am for: semi/monthly pay period 11/25-12/9 -bi-weekly 11/22-12/5 <u>Out of System:</u> -HRMS Specialist -Faculty Staff Rvwr	29 All HR Payroll resp. on @ 5am	30 All HR Payroll resp. on		