

March 2006 – IS Availability Calendar

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 All HR Payroll resp. on	2 All HR Payroll resp. on	3 All HR Payroll resp. on	4 All HR Payroll resp. on
5 All HR Payroll resp. on <u>Scheduled to be disabled @ 5pm</u> -Timekeepers, Semi/Monthly & Bi-weekly -HRMS Specialist -Faculty/Staff Reviewer	6 Time Keeper Resp. on @ 5am for: - semi/monthly pay period 2/25 – 3/9 -bi-weekly 3/1 – 3/14 <u>Out of System:</u> -HRMS Specialist -Faculty Staff Reviewer	7 All HR Payroll resp. on @ 5am	8 All HR Payroll resp. on	9 Semi-Monthly PPE All HR Payroll resp. on <u>Scheduled to be disabled @ 5pm</u> -HRMS Specialist -Faculty/Staff Reviewer	10 <u>Out of System:</u> -HRMS Specialist -Faculty Staff Reviewer <u>Scheduled to be disabled @ 5pm</u> -Timekeepers, Semi/Monthly & Bi-weekly	11 Time Keeper Resp. on @ 5am for: -semi/monthly pay period 3/10 – 3/24 -bi-weekly 3/1 – 3/14 <u>Out of System:</u> -HRMS Specialist -Faculty Staff Reviewer
12 <u>Out of System:</u> -HRMS Specialist -Faculty Staff Reviewer	13 <u>Out of System:</u> -HRMS Specialist -Faculty Staff Reviewer	14 Bi-weekly PPE All HR Payroll resp. on @ 5am	15 All HR Payroll resp. on	16 All HR Payroll resp. on	17 All HR Payroll resp. on	18 All HR Payroll resp. on
19 All HR Payroll resp. on <u>Scheduled to be disabled @ 5pm</u> -Timekeepers, Semi/Monthly & Bi-weekly -HRMS Specialist -Faculty/Staff Reviewer	20 Time Keeper Resp. on @ 5am for: - semi/monthly pay period 3/10 – 3/24 -bi-weekly 3/15 – 3/28 <u>Out of System:</u> -HRMS Specialist -Faculty Staff Reviewer	21 All HR Payroll resp. on @ 5am	22 All HR Payroll resp. on	23 All HR Payroll resp. on	24 Semi-Monthly & Monthly PPE <u>Scheduled to be disabled @ 5pm</u> -HRMS Specialist -Faculty/Staff Reviewer	25 <u>Out of System:</u> -HRMS Specialist -Faculty Staff Reviewer
26 <u>Out of System:</u> -HRMS Specialist -Faculty Staff Reviewer	27 <u>Out of System:</u> -HRMS Specialist -Faculty Staff Reviewer <u>Scheduled to be disabled @ 5pm</u> -Timekeepers, Semi/Monthly & Bi-weekly	28 Bi-weekly PPE Time Keeper Resp. on @ 5am for: -semi/monthly pay period 3/25 – 4/9 -bi-weekly 3/15 – 3/28 <u>Out of System:</u> -HRMS Specialist -Faculty Staff Reviewer	29 All HR Payroll resp. on @ 5am	30 All HR Payroll resp. on	31 All HR Payroll resp. on	