

January 2006 – IS Availability Calendar

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 All HR Payroll resp. on	2 All HR Payroll resp. on	3 Bi-weekly PPE All HR Payroll resp. on	4 All HR Payroll resp. on	5 All HR Payroll resp. on	6 All HR Payroll resp. on	7 All HR Payroll resp. on
8 All HR Payroll resp. on <u>Scheduled to be disabled @ 5pm</u> -Timekeepers, Semi/Monthly & Bi-weekly -HRMS Specialist -Faculty/Staff Reviewer	9 Semi-Monthly PPE Time Keeper Resp. on @ 5am for: -semi/monthly pay period 12/25-1/9 -bi-weekly 1/4 – 1/17 <u>Out of System:</u> -HRMS Specialist -Faculty Staff Reviewer <u>Scheduled to be disabled @ 5pm</u> -Timekeepers, Semi/Monthly & Bi-weekly	10 Time Keeper Resp. on @ 5am for: -semi/monthly pay period 1/10 – 1/24 -bi-weekly 1/4 – 1/17 <u>Out of System:</u> -HRMS Specialist -Faculty Staff Reviewer	11 All HR Payroll resp. on @ 5am	12 All HR Payroll resp. on	13 All HR Payroll resp. on	14 All HR Payroll resp. on
15 All HR Payroll resp. on	16 All HR Payroll resp. on	17 Bi-weekly PPE All HR Payroll resp. on	18 All HR Payroll resp. on	19 All HR Payroll resp. on	20 All HR Payroll resp. on	21 All HR Payroll resp. on
22 All HR Payroll resp. on <u>Scheduled to be disabled @ 5pm</u> -Timekeepers, Semi/Monthly & Bi-weekly -HRMS Specialist -Faculty/Staff Reviewer	23 Time Keeper Resp. on @ 5am for: -semi/monthly pay period 1/10 – 1/24 -bi-weekly 1/18 – 1/31 <u>Out of System:</u> -HRMS Specialist -Faculty Staff Reviewer	24 Semi-Monthly & Monthly PPE All HR Payroll resp. on @ 5am <u>Scheduled to be disabled @ 5pm</u> -HRMS Specialist -Faculty/Staff Reviewer	25 <u>Out of System:</u> -HRMS Specialist -Faculty Staff Reviewer <u>Scheduled to be disabled @ 5pm</u> -Timekeepers, Semi/Monthly & Bi-weekly -HRMS Specialist -Faculty/Staff Reviewer	26 Time Keeper Resp. on @ 5am for: -semi/monthly pay period 1/25 – 2/9 -bi-weekly 1/18 – 1/31 <u>Out of System:</u> -HRMS Specialist -Faculty Staff Reviewer	27 All HR Payroll resp. on @ 5am	28 All HR Payroll resp. on
29 All HR Payroll resp. on	30 All HR Payroll resp. on	31 Bi-weekly PPE All HR Payroll resp. on				