

February 2006 – IS Availability Calendar

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 All HR Payroll resp. on	2 All HR Payroll resp. on	3 All HR Payroll resp. on	4 All HR Payroll resp. on
<p>5 All HR Payroll resp. on</p> <p><u>Scheduled to be disabled @ 5pm</u></p> <p>-Timekeepers, Semi/Monthly & Bi-weekly -HRMS Specialist -Faculty/Staff Reviewer</p>	<p>6 Time Keeper Resp. on @ 5am for: - semi/monthly pay period 1/25 – 2/9 -bi-weekly 2/1 – 2/14</p> <p><u>Out of System:</u> -HRMS Specialist -Faculty Staff Reviewer</p>	<p>7 All HR Payroll resp. on @ 5am</p>	<p>8 All HR Payroll resp. on</p>	<p>9 Semi-Monthly PPE</p> <p><u>Scheduled to be disabled @ 5pm</u></p> <p>-HRMS Specialist -Faculty/Staff Reviewer</p>	<p>10 <u>Out of System:</u> -HRMS Specialist -Faculty Staff Reviewer</p> <p><u>Scheduled to be disabled @ 5pm</u></p> <p>-Timekeepers, Semi/Monthly & Bi-weekly -HRMS Specialist -Faculty/Staff Reviewer</p>	<p>11 Time Keeper Resp. on @ 5am for: -semi/monthly pay period 2/10 – 2/24 -bi-weekly 2/1 – 2/14</p>
<p>12</p> <p><u>Out of System:</u> -HRMS Specialist -Faculty Staff Reviewer</p>	<p>13</p> <p><u>Out of System:</u> -HRMS Specialist -Faculty Staff Reviewer</p>	<p>14 Bi-weekly PPE</p> <p>All HR Payroll responsibilities on @ 5am</p>	<p>15 All HR Payroll resp. on</p>	<p>16 All HR Payroll resp. on</p>	<p>17 All HR Payroll resp. on</p>	<p>18 All HR Payroll resp. on</p>
<p>19 All HR Payroll resp. on</p> <p><u>Scheduled to be disabled @ 5pm</u></p> <p>-Timekeepers, Semi/Monthly & Bi-weekly -HRMS Specialist -Faculty/Staff Reviewer</p>	<p>20 Time Keeper Resp. on @ 5am for: -semi/monthly pay period 2/10 – 2/24 -bi-weekly 2/15 – 2/28</p> <p><u>Out of System:</u> -HRMS Specialist -Faculty Staff Reviewer</p>	<p>21 All HR Payroll resp. on @ 5am</p>	<p>22 All HR Payroll resp. on</p> <p><u>Scheduled to be disabled @ 5pm</u></p> <p>-HRMS Specialist -Faculty/Staff Reviewer</p>	<p>23 <u>Out of System:</u> -HRMS Specialist -Faculty Staff Reviewer</p> <p><u>Scheduled to be disabled @ 5pm</u></p> <p>-Timekeepers, Semi/Monthly & Bi-weekly</p>	<p>24 Semi-Monthly & Monthly PPE</p> <p><u>Out of System:</u> -HRMS Specialist -Faculty Staff Reviewer</p> <p>Time Keeper Resp. on @ 5am for: -semi/monthly pay period 2/25 – 3/9 -bi-weekly 2/15 – 2/28</p>	<p>25 All HR Payroll resp. on @ 5am</p>
<p>26 All HR Payroll resp. on</p>	<p>27 All HR Payroll resp. on</p>	<p>28 Bi-weekly PPE</p> <p>All HR Payroll resp. on</p>				