

# December 2008

## Monthly Planner

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																																																																								
	<b>1</b> ALL HR/ Payroll Resp. On	<b>2</b> ALL HR/ Payroll Resp. On Bi-weekly P.P.E.	<b>3</b> ALL HR/ Payroll Resp. On	<b>4</b> ALL HR/ Payroll Resp. On	<b>5</b> ALL HR/ Payroll Resp. On	<b>6</b> ALL HR/ Payroll Resp. On																																																																																																								
<b>7</b> ALL HR/ Payroll Resp. On Sch Disabled @ 5:00 - HRMS Specialist - Faculty Staff Reviewer Sch Disabled @ 5:00 p.m. Timekeepers	<b>8</b> Timekeepers on 5:00 a.m. Out of Sys HRMS Spec & Fac Staff Rev BW12/3-12/16 SM11/25-12/9	<b>9</b> ALL HR/ Payroll Resp. On Sch Disabled @ 5:00 - HRMS Specialist - Faculty Staff Reviewer SM P.P.E.	<b>10</b> Out of Sys HRMS Spec & Fac Staff Rev Sch Disabled @ 5:00 p.m. Timekeepers	<b>11</b> Timekeepers on 5:00 a.m. Out of Sys HRMS Spec & Fac Staff Rev BW12/3-12/16 SM12/10-12/24	<b>12</b> ALL HR/ Payroll Resp. On	<b>13</b> ALL HR/ Payroll Resp. On																																																																																																								
<b>14</b> ALL HR/ Payroll Resp. On	<b>15</b> ALL HR/ Payroll Resp. Off for Restructuring Conversion	<b>16</b> ALL HR/ Payroll Resp. On Bi-weekly P.P.E.	<b>17</b> ALL HR/ Payroll Resp. On	<b>18</b> ALL HR/ Payroll Resp. On	<b>19</b> ALL HR/ Payroll Resp. On Sch Disabled @ 5:00 - HRMS Specialist - Faculty Staff Reviewer	<b>20</b> ALL HR/ Payroll Resp. On																																																																																																								
<b>21</b> ALL HR/ Payroll Resp. On Sch Disabled @ 5:00 - HRMS Specialist - Faculty Staff Reviewer Sch Disabled @ 5:00 p.m. Timekeepers	<b>22</b> Timekeepers on 5:00 a.m. Out of Sys HRMS Spec & Fac Staff Rev Sch Disabled @ 5:00 p.m. Timekeepers BW12/17-12/30 SM12/10-12/24	<b>23</b> Timekeepers on 5:00 a.m. Out of Sys HRMS Spec & Fac Staff Rev BW12/17-12/30 SM12/25-1/9/9	<b>24</b> ALL HR/ Payroll Resp. On <b>Holiday</b> SM P.P.E.	<b>25</b> ALL HR/ Payroll Resp. On <b>Holiday</b>	<b>26</b> ALL HR/ Payroll Resp. On <b>Holiday</b>	<b>27</b> ALL HR/ Payroll Resp. On																																																																																																								
<b>28</b> ALL HR/ Payroll Resp. On	<b>29</b> ALL HR/ Payroll Resp. On	<b>30</b> ALL HR/ Payroll Resp. On Bi-weekly P.P.E.	<b>31</b> ALL HR/ Payroll Resp. On <b>Holiday</b>	<table border="1"> <thead> <tr> <th colspan="7">Nov 2008</th> </tr> <tr> <th>S</th> <th>M</th> <th>T</th> <th>W</th> <th>T</th> <th>F</th> <th>S</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>1</td> </tr> <tr> <td>2</td> <td>3</td> <td>4</td> <td>5</td> <td>6</td> <td>7</td> <td>8</td> </tr> <tr> <td>9</td> <td>10</td> <td>11</td> <td>12</td> <td>13</td> <td>14</td> <td>15</td> </tr> <tr> <td>16</td> <td>17</td> <td>18</td> <td>19</td> <td>20</td> <td>21</td> <td>22</td> </tr> <tr> <td>23</td> <td>24</td> <td>25</td> <td>26</td> <td>27</td> <td>28</td> <td>29</td> </tr> <tr> <td>30</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th colspan="7">Jan 2009</th> </tr> <tr> <th>S</th> <th>M</th> <th>T</th> <th>W</th> <th>T</th> <th>F</th> <th>S</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td>1</td> <td>2</td> <td>3</td> </tr> <tr> <td>4</td> <td>5</td> <td>6</td> <td>7</td> <td>8</td> <td>9</td> <td>10</td> </tr> <tr> <td>11</td> <td>12</td> <td>13</td> <td>14</td> <td>15</td> <td>16</td> <td>17</td> </tr> <tr> <td>18</td> <td>19</td> <td>20</td> <td>21</td> <td>22</td> <td>23</td> <td>24</td> </tr> <tr> <td>25</td> <td>26</td> <td>27</td> <td>28</td> <td>29</td> <td>30</td> <td>31</td> </tr> </tbody> </table>		Nov 2008							S	M	T	W	T	F	S							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30							Jan 2009							S	M	T	W	T	F	S					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
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