

December 2006 – IS Availability Calendar

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1 All HR Payroll resp. disabled at 5 pm	2 All HR Payroll resp. disabled - ODS Available
3 All HR Payroll resp. enabled at Noon - ODS Available	4 All HR Payroll resp. on	5 Bi-weekly PPE All HR Payroll resp. on	6 All HR Payroll resp. on	7 All HR Payroll resp. on	8 All HR Payroll resp. on	9 Semi-Month PPE All HR Payroll resp. on
10 All HR Payroll resp. on <u>Sched. to be disabled @ 5pm</u> -Timekeepers, Semi/Mnthly & Bi-weekly -HRMS Specialist -Faculty/Staff Reviewer	11 Time Keeper Resp. on @ 5am for: semi/monthly pay period 11/25-12/9 -bi-weekly 12/6-12/19 <u>Out of System:</u> -HRMS Specialist -Faculty Staff Rvwr <u>Sched. to be disabled @ 5pm</u> -Timekeepers, Semi/Mnthly & Bi-weekly	12 Time Keeper Resp. on @ 5am for: semi/monthly pay period 12/10-12/24 -bi-weekly 12/6-12/19 <u>Out of System:</u> -HRMS Specialist -Faculty Staff Rvwr	13 All HR Payroll resp. on @ 5am	14 All HR Payroll resp. on	15 All HR Payroll resp. on	16 All HR Payroll resp. disabled at 3 am - ODS Available
17 All HR Payroll resp. enabled at noon - ODS Available	18 All HR Payroll resp. on	19 Bi-weekly PPE All HR Payroll resp. on	20 All HR Payroll resp. on <u>Sched. to be disabled @ 5pm</u> -Timekeepers, Semi/Mnthly & Bi-weekly -HRMS Specialist -Faculty/Staff Reviewer	21 <u>Out of System:</u> -HRMS Specialist -Faculty Staff Rvwr <u>Sched. to be disabled @ 5pm</u> -Timekeepers, Semi/Mnthly & Bi-weekly	22 Time Keeper Resp. on @ 5am for: semi/monthly pay period 12/25-1/9 -bi-weekly 12/6-12/19 <u>Out of System:</u> -HRMS Specialist -Faculty Staff Rvwr	23 <u>Out of System:</u> -HRMS Specialist -Faculty Staff Rvwr
24 Semi-Monthly & Monthly PPE <u>Out of System:</u> -HRMS Specialist -Faculty Staff Rvwr <u>Sched. to be disabled @ 5pm</u> -Timekeepers, Semi/Mnthly & Bi-weekly	25 UVA Holiday <u>Out of System:</u> -HRMS Specialist -Faculty Staff Rvwr	26 Time Keeper Resp. on @ 5am for: semi/monthly pay period 12/25-1/9 -bi-weekly 12/6-12/19 <u>Out of System:</u> -HRMS Specialist -Faculty Staff Rvwr	27 All HR Payroll resp. on @ 5am	28 All HR Payroll resp. on	29 All HR Payroll resp. on	30 All HR Payroll resp. on
31 All HR Payroll resp. on						