

August 2006 – IS Availability Calendar

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 Bi-weekly PPE All HR Payroll resp. on	2 All HR Payroll resp. on	3 All HR Payroll resp. on	4 All HR Payroll resp. on	5 All HR Payroll resp. on
6 All HR Payroll resp. on <u>Scheduled to be disabled @ 5pm</u> -Timekeepers, Semi/Monthly & Bi-weekly -HRMS Specialist -Faculty/Staff Reviewer	7 Time Keeper Resp. on @ 5am for: -semi/monthly pay period 7/25 – 8/9 -bi-weekly 8/2 – 8/15 <u>Out of System:</u> -HRMS Specialist -Faculty Staff Reviewer	8 All HR Payroll responsibilities on @ 5am	9 Semi-Monthly PPE All HR Payroll resp. on <u>Scheduled to be disabled @ 5pm</u> -HRMS Specialist -Faculty/Staff Reviewer	10 Out of System: -HRMS Specialist -Faculty Staff Reviewer <u>Scheduled to be disabled @ 5pm</u> -Timekeepers, Semi/Monthly & Bi-weekly	11 Time Keeper Resp. on @ 5am for: -semi/monthly pay period 8/10 – 8/24 -bi-weekly 8/2 – 8/15 <u>Out of System:</u> -HRMS Specialist -Faculty Staff Reviewer	12 All HR Payroll resp. on @ 5am
13 All HR Payroll resp. on	14 All HR Payroll resp. on	15 Bi-weekly PPE All HR Payroll resp. on	16 All HR Payroll resp. on	17 All HR Payroll resp. on	18 All HR Payroll resp. on	19 All HR Payroll resp. on
20 All HR Payroll resp. on <u>Scheduled to be disabled @ 5pm</u> -Timekeepers, Semi/Monthly & Bi-weekly -HRMS Specialist -Faculty/Staff Reviewer	21 Time Keeper Resp. on @ 5am for: -semi/monthly pay period 8/10 – 8/24 -bi-weekly 816 – 8/29 <u>Out of System:</u> -HRMS Specialist -Faculty Staff Reviewer	22 All HR Payroll resp. on @ 5am	23 All HR Payroll resp. on	24 Semi-Monthly & Monthly PPE All HR Payroll resp. on	25 All HR Payroll resp. on <u>Scheduled to be disabled @ 5pm</u> -Timekeepers, Semi/Monthly & Bi-weekly -HRMS Specialist -Faculty/Staff Reviewer	26 Time Keeper Resp. on @ 5am for: -semi/monthly pay period 8/10 – 8/24 -bi-weekly 816 – 8/29 <u>Out of System:</u> -HRMS Specialist -Faculty Staff Reviewer
27 Out of System: -HRMS Specialist -Faculty Staff Reviewer	28 Out of System: -HRMS Specialist -Faculty Staff Reviewer <u>Scheduled to be disabled @ 5pm</u> -Timekeepers, Semi/Monthly & Bi-weekly	29 Bi-weekly PPE Time Keeper Resp. on @ 5am for: -semi/monthly pay period 8/25 – 9/9 -bi-weekly 816 – 8/29 <u>Out of System:</u> -HRMS Specialist -Faculty Staff Reviewer	30 All HR Payroll resp. on @ 5am	31 All HR Payroll resp. on		